

## **THE MINUTES OF THE ANNUAL GENERAL MEETING OF THE SHELFANGER PARISH COUNCIL HELD ON 21st MAY 2018 AT SHELFANGER VILLAGE HALL.**

PRESENT: Mrs M Paines (Chair) Mr M Paines Mrs P Ross Mr P Chambers Mrs M Hurst Mrs P Webster Members of the Public ( Mr J Easter Mr and Mrs Day ) and The Clerk (Mrs H Green)

APOLOGIES: County Councillor Spratt

The Chair opened the meeting by extending a welcome to everyone and thanked them for coming. She also apologised for missing the last ordinary meeting. She thanked the councillors for their support during the past year, especially with the local knowledge which has been very helpful with several recent issues.

The Chair also thanked all the members for the work that they do especially the clerk. She said although meetings are only held every two months there is much activity which goes on between meetings so many matters are attended to immediately if possible.

### ELECTION OF OFFICERS

Chair: Mr Chambers proposed that Mrs M Paines remain in post for another year. Mrs Webster seconded this suggestion and Mrs M Paines agreed to stay, the rest of the meeting voted in favour of this suggestion.

Vice Chair: Mr M Paines was willing to stay in position for another year.

Responsible Finance Officer/Clerk Mrs H Green said that she wishes to retire next January/March having done the job since 1994.

### READING OF THE MINUTES

The minutes of the last AGM had been circulated and were signed as a true record on a proposal by Mr Paines and seconded by Mr Chambers.

Minutes are now put on the village website a month after the latest meeting.

### FINANCE

The RFO handed out copies of a Summary of the Accounts for the year 2017-18. The balance brought forward from last year was £4,458.81 and with other income received during the year the total was £10,371.97. This included £350 members grant towards the footpath grass cutting, £73.00 tax grant and £192.40 from the transparency fund towards funding the village website. The Expenses had been £4,359.86. There had not been any particular expenses other than the usual maintenance costs, insurance and clerk salary. At the close of the year there had been £1,578.01 in the deposit account and £4434.10 in the current account. £531.62 are the Funds for The Friends of Boyland Common Leaving £5,480.49 for Parish Council funds.

On a proposal by Mrs Ross and seconded by Mrs Webster these accounts were adopted. (A copy is enclosed in the minute book)

### SCHOOL REPORT

The clerk read a report sent from the Deputy Head of the three school federation Jon Moule. *“ It has been a busy year at All Saints with the pupils learning about hope, friendship, truthfulness, humility and respect in Collective Worship. In class, the pupils have been busily learning about heroes, places around the world and different aspects of growing. The whole school have enjoyed some exciting and enriching experiences including going to the Theatre Royal in Norwich to see Sleeping Beauty, taking part in a circus skills workshop and designing science experiments for a special school Science Fayre. The outdoor area has been developed with new playground markings and a trim trail, together with a refurbished wildlife and gardening area. The old school hall has been turned into a library and is an amazing resource for the school community. It has been great to see a number of new families join All Saints.”*

The school regularly send out a newsletter which keeps parents and interested parties informed of the activities of the school which the clerk forwards to the Council members.

### WEBSITE

Mr Chambers reported that it had been a good year with him now being able to do much of the work keeping the site regularly updated without help from Joe Thompson. The site has now grown and checked frequently.

He was thanked by the Chairman for all his efforts.

### VILLAGE HALL ACTIVITIES

Mr James Easter (Chair of the Village Hall Committee) gave a report on the years events He said that it had been a good year at the Hall with regular quizzes. They had a good New Years Evening Party and a successful guitar evening.

They are hoping to have an evening of 'Variety' later in the year with a celebrity in attendance. This year there will be a disco after the Village Fete. The annual Flower show will be in August. The hall is used regularly with Art and Drama classes on Monday. Drama and The Railway club Wednesday. Yoga, Pilates and kettle exercise on Thursday. Social Club bar open on Friday evening

The Auction to raise funds for the hall was cancelled due to lack of items. The Roof on the Social Club needs replacing and the Fire Alarm needs upgrading.

Funding (£5000) for equipment for the Children's Play area has been secured and hopefully equipment will be installed by the School Holidays. More funds are being sought.

Training for the Defibrillator, situated in the old Phone box near the cross roads, will be on 3th July after the first attempt was cancelled due the illness of the trainer

### FRIENDS OF BOYLAND COMMON REPORT

Mrs Pam Ross gave the report for the Friends of Boyland common.

She began by saying that the Friends have held meetings during the year only when it was deemed necessary to make plans or to regroup.

The yearly activities were outlined. In May The Norfolk Wildlife Trust (Helen Backowska) contacted the Friends for support in her application for funding to enable surveys to be carried out on Commons. Support was given. Also in May the Friends of Quaker wood borrowed bug hunting equipment etc.

The Annual Wildflower walk was held on 2<sup>nd</sup> July led by Stella Taylor. 29<sup>th</sup> July saw a working party clear brambles and saplings from the ditch, plus strimming and a maintenance check.

The Hay was cut and carted by the local farmers in late September. David Riches led a strimmer tutorial along with Health and Safety instructions on 30<sup>th</sup> September.

After the winter Colin Webster was asked in February to cut and remove some broken Willow branches on the North side near Rose Cottage.

Monthly Stewards have now been appointed David Riches and Lyn Collett one team and Ron and Pam Ross the second team.

The details of the Friends have been recorded by the Norfolk Diversity Partnership.

A former Chairman of the Parish Council Ron Hurst has been honoured by an Oak Tree being planted by the Family on the common.

Lastly litter has become an issue with Pat Webster regularly having to clear the gateways.

The Wildflower walk will be on 17<sup>th</sup> June 2108.

The Chair thanked Mrs Ross for her report and all the work which is carried out by the Friends.

The AGM closed at 8.00 pm      Date of next meeting 20<sup>th</sup> May 2019

Signed \_\_\_\_\_ Date \_\_\_\_\_